

May Meeting of the Board of Trustees of High Valley Country Club

May 21, 2011 Minutes

High Valley Country Club - 623 Cannon Rd. - Packwood, WA 98361

President Jack Hubbert called the regular meeting of the High Valley Board of Trustees to order at 9 a.m.

I. ROLL CALL

Trustees Present: Clare Acker, Susan Duncan, Jack Hubbert, Toni Just, Willy Murdock, Ben Potter, Mark Ragan, Dude Sinkey

Trustees Absent: Gary McCarty

Employees: Koeta Imhof, Rick Jenkins

Guests: Ernie Enz, Henry Thompson, David Cartwright, Mary Cresap, Pete McBride, Gary Yost, Larry Wymore

II. APPROVAL OF THE MINUTES

The minutes were read by Duncan. A **motion** was made by Just to accept the minutes as read. The **motion** was seconded and carried.

Ernie Enz shared that he felt if a member wanted an address list of the membership, they should be charged a fee. A **motion** was made by Duncan *to charge a fee of \$30, if a High Valley Country Club member wants a copy of the names and addresses of the High Valley Country Club membership, to offset the cost.* **Motion** seconded and carried.

III. OPERATIONS REPORT (Jenkins)

- a. Two of the mower reels were sharpened incorrectly and they were returned. When they were picked up there was additional damage, which was repaired on the third try.
- b. Pool #2 may need to have the drain looked at due to suspected issues. The pools have been painted and there will be a CPR class for staff at the Fire Hall on 5/25/11 @ 2:30.
- c. Both pools will be available for opening weekend and then scaled back to one pool until mid-June.
- d. The mower that was put up for sale sold for \$450, the trash pump is still for sale.
- e. The Water Use Efficiency class isn't happening in June but Rick will keep an eye out for future classes.

IV. **GOLF** – no report available but course looks to be in good shape.

V. CLUBHOUSE (Murdock)

- a. Everything is on schedule and under control for opening, thanks to Mary Cresap. The flowers are in by the pool fence and the Women's Club will be planting flowers by the Clubhouse soon. The chandeliers have been chosen for the Clubhouse, as well.

VI. WATER (Potter)

- a. 1,462,347 gallons were used in April.

VII. PROPERTY COMMITTEE (Enz)

- a. Enz is checking with the members of the committee to ensure they are still interested in serving on the committee. The committee is currently on hold while waiting for resolution on the covenants issue.

COVENANTS: The membership will be given an update at the annual meeting to see if they want to pursue trying to get 100% approval of the covenants or for HVCC to be governed by County, State, Federal laws, HVCC By-Laws and the Articles of Incorporation.

AUDIT: Ragan reports that the professional audit was completed and HVCC passed. The membership will need to vote at the annual meeting to defer this year's audit, which will save \$2500 - \$3000. HVCC can opt to conduct an in-house audit.

BUDGET: Ragan will present the budget at the annual meeting.

DUES IN ARREARS: A **motion** was made by Murdock, *to file a lien on a property, if after 1 year and 1 month no arrangements have been made to bring dues current by the next year's dues.* **Motion** was seconded and carried.

ELECTION RESULTS: Duncan and Sinkey were re-elected to the Board and David Cartwright was newly elected.

RECOGNITION: At the annual meeting the Tellers and Cutter's Point Coffee will be recognized and thanked for their services.

POLICY MANUAL: Duncan has made the corrections and will email them to Imhof, who will print them and have ready for the June board meeting.

A **motion** was made by Potter *to accept Mark Ragan's offer to provide an analysis of budget expenditures proposed by the last dues increase.* **Motion** seconded and carried.

HEARING OF THE GUESTS:

Larry Wymore has a video that he shared concerning people changing the course of the creek that runs through the golf course. Hubbert will make arrangements for interested parties to view the video after the annual meeting.

Pete McBride questioned the increase in golf fees and wondered if that held true for guests who participate in HV organized tournaments, League play and Scotch Ball. Enz concurred that there should not be an additional fee for participating guests. A **motion** was made by Ragan *that participants in league golf, Scotch Ball and HV organized tournaments pay \$5 if playing one round and aerobics be \$2 if only participating for that time.* **Motion** seconded and carried.

Amanda Meekhof requested that Guest Permission Slips be put on the website for members to print from home. Duncan will make sure they are added to the website.

A **motion to adjourn** was made by Ragan. **Motion** seconded and carried.
The Board Meeting was adjourned at 10:53 am.

Respectfully Submitted,
Susan Duncan, Secretary