

High Valley Country Club

P.O. Box 427
Packwood, WA 98361

MINUTES

**Regular Meeting of the High Valley Board of Trustees
May 16, 2009**

The regular meeting of the High Valley Board of Trustees was called to order by President Gary McCarty at 9:00 a.m.

I. ROLL CALL

Trustees: Tina Ko, Jack Hubbert, Dennis Lofgren, Clare Acker, Ben Potter, Gary McCarty, Ed Bennes, Bob Mathers

Not Present: Bob King

Quorum declared.

Employees Present: Rick Jenkins, Koeta Imhof, Mary Cresap

Guests: Willie Murdock, Mark Ragan, Warren Anderson, Dude Senky, Larry Wymore

II. APPROVAL OF THE MINUTES

The minutes of the April regular meeting were read by Dennis Lofgren.

Motion made by Mathers and seconded (Hubbert) to approve the April minutes. Motion adopted.

Motion made by Hubbert and seconded (Potter) to approve the March minutes. Motion adopted.

III. FINANCIAL REPORT

The Board reviewed the April/year end financial report.

Motion made by Mathers and seconded (Lofgren) to accept the April financial report as submitted. Motion adopted.

Motion made by Mathers and seconded (Acker) to approve the March financial report. Motion adopted.

IV. HEARING OF THE GUESTS

- a. Warren Anderson asked how someone could get on the distribution list for newsletters. Rick

responded that a member just has to send him an email.

- b. Dude Senky noted that he did not receive the ballot for the dues increase and wanted to challenge the dues increase. Board responded that the ballots were sent out and even re-sent out any ballots that are returned.
- c. Larry Wymore also agreed with Senky on the issue. The Board discussed ways for improving the voting process, including putting messages that ballots have been mailed on the reader board/outside the clubhouse/website.
 - a. **Action item** - Board will further discuss with membership at annual meeting next week.

V. DEPARTMENT REPORTS

a. Operations (Jenkins)

- i. Question on the old flower planters outside the pool area - should HVCC replace or remove them?

Motion made by Mathers and seconded (Hubbert) to remove the planters and replace with grass. Motion adopted.

- ii. Wholesale prices on ice cream has increased. What should appropriate mark up on these items be for HVCC? The Board noted it costs HVCC money to stock these items for sale and that some mark up was appropriate. The Board felt that 10% above and rounded to nearest \$.25 would be appropriate.

Motion made by Mathers and seconded (Hubbert) to accept Jenkins/Cresap recommendation on pricing.

- iii. Board discussed how to best use the donated computer for HVCC operations. Board discussed acquiring a laptop for administrative purposes.

Motion made by Potters and seconded (Mathers) to give Jenkins a \$700 budget for laptop and associated software costs. Motion adopted.

- iv. Lisa Watley (lifeguard) has offered to teach swim lessons of up to 6 kids per class, 30 minute class, \$6/kid. Board would need to check with insurance and other board policy on use of HVCC facilities for 3rd party business.
- v. Asphalt repaired in HV#4.
- vi. Mandy Gibbons hired to work in Clubhouse.

b. Water (Jenkins)

- i. Water usage for April was 2,235,773 gallons.

c. Golf (Jenkins, Lofgren)

- i. Lofgren discussed removal trees on the golf course. Board noted that HVCC has received advice from golf consultant, which included a short and long term plan on golf course.

- 1. **Action item** - Rick and Dennis will review materials and return with proposal.

Motion made by Mathers and seconded (Hubbert) to send a HVCC hat to golf consultant. Motion adopted.

- d. Clubhouse (Mathers)
 - i. Clubhouse gutters have been replaced. Insurance company waived \$1000 deductible and reimbursed HVCC for \$1000.
 - ii. Board discussed extending the use of Clubhouse through the first 2 weeks of September.

Motion made Mathers and seconded (Acker) to extend the Clubhouse through the second week of September from 9AM-3PM. Motion adopted.
- e. Pool (Jenkins/Halverson)
 - i. HVCC received bid to replace old and damaged solar panels for ~\$10,000. HVCC had discussions with the insurance adjuster and is awaiting a final determination. In the meantime, HVCC will move forward with replacement.
 - ii. Pool will open Friday, May 22, 2009. Rick noted that after Memorial Day weekend, the pool does not receive a lot of use until the end of the school year. During the first 2 weeks of June of last year, Rick noted approximately 50 people used the pool. Rick suggested closing the pool during those 2 weeks.
 - 1. **Action item** - Board noted to ask the membership for their opinion at the annual meeting.
- f. Covenants (Acker/Hubbert)
 - i. Board reviewed the proposed changes to the covenants. Hubbert noted that there are actually 2 different versions - a 1991 and a 2005 version.
 - 1. **Action item** - Board will review the 1991 version and the issue will be discussed at future meeting. Board is to send comments to McCarty. If Board proposes a change, membership will have to vote to approve.
- g. Property (Jenkins)
 - i. Complaints received on several properties that are in violation of HVCC bylaws. Board discussed property committee needs to be supported and given guidance to enforce bylaws.

VI. OLD BUSINESS

- a. Board discussed what to do about the river-access lots and also whether or not the lots needed some type of signage. Issue will be tabled to a future meeting. Board discussed replacing reader board.
 - i. **Action item** - Rick to research and return to Board with proposal.

VII. NEW BUSINESS

- a. Board reviewed annual meeting booklet. Trustees will give a report on their respective areas. Ballots for new trustee position will be opened on May 20. Motion made by Potter and seconded by Mathers to approve FY10-11 HVCC operating budget (which will be forwarded to membership for final approval). This is the version that the Board reviewed at the April 2009 board meeting.
- b. Board discussed next year's trustee positions:
 - President - McCarty
 - VP - Bennes
 - Secretary -
 - Clubhouse - Murdock
 - Golf - Lofgren
 - Pool - Hubbert

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Covenants - Acker

Water - Potter

Treasurer - Ragan

At large -

Meeting adjourned at 11:14 a.m.

Executive Session called at 11:15AM.

Respectfully submitted,
Tina Ko