

**High Valley Country Club**

P.O. Box 427

Packwood, WA 98361

**MINUTES**

**Regular Meeting of the High Valley Board of Trustees  
April 18, 2009**

The regular meeting of the High Valley Board of Trustees was called to order by Trustee Clare Acker at 9:00 a.m.

**I. ROLL CALL**

Trustees: Tina Ko, Jack Hubbert, Dennis Lofgren, Clare Acker, Ben Potter

Not Present: Bob King, Gary McCarty, Ed Bennes, Bob Mathers

Quorum not declared.

Employees Present: Rick Jenkins, Koeta Imhof, Randi Halverson

Guests: Ernie Enz, Harry Swift, Mark Ragan, Jack Foster

**II. APPROVAL OF THE MINUTES**

The minutes of the March regular meeting were read by Tina Ko.

**Motion** made by Ko and seconded (Hubbert) to approve the minutes of the March meeting.  
Motion provisionally adopted.

**III. FINANCIAL REPORT**

The Board reviewed the March financial report.

**Motion** made by Ko and seconded (Acker) to accept the March financial report as submitted.  
Motion provisionally adopted.

**IV. HEARING OF THE GUESTS**

- a. Harry had questions on the proposed budget, such as the formatting and the numbers. Koeta explained that the final budget proposal has not been prepared and that the membership will see the final draft at the annual meeting.
- b. Harry also noted that his name should not have been on the ballot for Trustee elections this year. He also requested that newsletter should note which Trustees were not running for re-election.

**V. DEPARTMENT REPORTS**

- a. Operations (Jenkins)
  - i. New tires purchased for van - \$250.
  - ii. Playset installation almost complete.
  - iii. HV#6 revampment – HVCC received letter from Lewis County Commissioners: While the construction was funded by federal funds, Lewis County does not own or maintain revampment. In addition, the revampment is not public property; hence persons on the revampment are trespassing.
- b. Water (Jenkins)
  - i. Leak repaired in HV#8.
  - ii. Line broken in HV#11 – new meters installed during repair.
  - iii. Randy now certified pool & spa operator.
  - iv. Water usage for March was 2,441,023 gallons.
- c. Golf (Jenkins, Lofgren)
  - i. Keith back.
  - ii. HVCC working with consultant regarding golf course improvements.
- d. Clubhouse (Mathers)
  - i. No update.
- e. Pool (Jenkins/Halverson)
  - i. Rick has discovered that pool solar panels can be claimed under insurance as a result of snow damage. HVCC's policy has a \$1000 deductible. HVCC expects adjuster to come next week to assess damages.
- f. Covenants (Acker/Hubbert)
  - i. Hubbert and Acker reviewing 1991 and 1995 Covenants for discrepancies and applicable updates. Board will be proposing that the new Covenants be taken to membership for vote in near future.
- g. Property (Enz)
  - i. Enz reported that properties were being cleaned up. He will be convening a meeting of the committee before the annual meeting.

## **VI. OLD BUSINESS**

- a. Raises for staff – Lofgren noted that HVCC should entertain a raise for Keith. Rick will research what a comparable position in other associations would be and email Board with proposal by end of next week. Lofgren noted that the decision should be made in time for budgets to be made for May annual meeting.
- b. Email of newsletters – Rick noted that about 40 members have been emailing to receive newsletters via email.

## **VII. NEW BUSINESS**

- a. Rail fence – Hubbert reported on the rail fence being installed on the corner of Cannon and Mountain View roads and noted that it is legal.

Meeting adjourned at 10:01 a.m.

Respectfully submitted,  
Tina Ko