

High Valley Country Club

P.O. Box 427
Packwood, WA 98361

MINUTES

**Regular Meeting of the High Valley Board of Trustees
March 20, 2010-03-30**

The regular meeting of the High Valley Board of Trustees was called to order by President Gary McCarty at 9:00 a.m.

I. ROLL CALL

Trustees Present: Willie Murdock, Jack Hubbert, Ben Potter, Gary McCarty, Ragan, Mike Claus, Clare Acker, and Carolyn Burdick.

Absent: Dave Hill
Quorum declared.

Employees Present: Rick Jenkins, Koeta Imhof, Randi Halvorsen, Mary Cresap

Guests: Sally Hubbert, Dude Sinkey, Verna Rollins, David Rollins, Ernie Enz, Gary Bynum, Westa Harris, Henry Thompson, Larry Wymore, Toni Just, Patrick Tinsley.

II. APPROVAL OF THE MINUTES

The February meeting minutes were read by Carolyn Burdick and accepted.

III. FINANCIAL REPORT

The Board reviewed and accepted the March financial report. Budget cutoff is April 30, 2010.

IV. HEARING OF THE GUESTS

Sally Hubbert asked that the monthly expenditures of the corporation be posted as called for in the Bylaws. The Board agreed to post the expenditures each month.

IV. DEPARTMENT REPORTS

a. Operations (Jenkins)

i. Water usage was 3.1 million; this is way down as leaks have been fixed. A shed has been built over the back up generator at HVP #7; still need to complete HVP #8. Been having problems with well #5 due to air leak, been worked on and looks good now.

ii. Have purchased a \$600.00 trash pump as approved in the February Board meeting

b. Insurance (McCarty)

i. Jenkins and McCarty reviewed our insurance with the representative; some minor changes were made. A copy of HVCC insurance was given to all trustees.

c. Golf (Jenkins)

Rick asked board to approve purchase a backpack blower for a cost of \$500 or less, and also for a hydraulic jack hammer for an approximate cost of \$500 or less.

Motion made by Willie Murdock and seconded to purchase a jack hammer for a cost of \$500 or less. The motion was approved.

Motion made by Mark Ragan and seconded for purchase of a backpack blower not to exceed \$500. The motion was approved.

d. Clubhouse (Jenkins/Murdock) – No Update

e. Pool (Jenkins)

Pools to be pumped and cleaned, They will be ready to open Memorial day weekend.

f. Covenants (McCarty)

The Covenants that were amended in 2004 and 2005 did not have the required majority of the HVCC membership. Motion made by Mark Ragan and seconded to adopt the 1991 covenants as amended in that year. Any changes to the covenants will require a majority of HVCC members to approve. The covenants will be posted on the website, at the clubhouse and in the April newsletter. A copy can be requested to be mailed to a member.

g. Property

i. Ernie will be needing two more property committee members and will continue to check on properties.

VI. OLD BUSINESS

a. River Access – signs were approved and will be posted.

b. Channel Migration Update

Gary attended meeting and learned that Lewis County already has a flood control zone that may be used to move forward on channel migration mitigation. Lee Grose will be at next meeting and have more information available.

c. Budget

Next year's budget has an increase; Mark Ragan asked Rick Jenkins why the increase? The increase is due to an increase in propane and electrical cost. Also, a cushion is built in for unplanned events. Rick will go over each item with the board members.

d. By-Laws (Mark will convert to PDF format)

e. HVCC Newsletter (Koeta Imhof)

Koeta will incorporate the 1991 covenants into newsletter.

f. Board Candidates

We have received 6 resumes for vacant board positions.

g. Money Market (Koeta Imhof) (Pending)

VII. NEW BUSINESS

a. Audit

i. Mark Ragan (treasurer) will schedule the audit. Koeta suggested a review suggested a review as an audits can cost \$7000+. Mark Ragan said we need to review accountants for this service and must be a CPA.

b. HVCC Meeting Sign

i. The meeting sign @ HVP #6 needs painting, Rick will take care of having sign painted.

Meeting adjourned at 10:30

Respectfully submitted,

Carolyn Burdick